

CLINTON COUNTY FARMERS' MARKET
RULES AND REGULATIONS 2010
MURAL PARKING LOT
81 W. MAIN STREET, WILMINGTON

WHAT CAN BE SOLD

1. Participants may sell only those products which they themselves have grown. However, growers will be allowed to sell a percentage (not greater than 25%) of produce provided by other growers. All produce or farm products must come from Clinton County and/or immediately adjacent counties. The Market reserves the right to visit the site of production in order to assure compliance with this Market rule. Any grower not following these rules can be expelled from selling at the Market at the discretion of the Clinton County Farmers' Market Board of Directors. Sales of bedding plants, potted herbs, flowering plants, honey, homemade jams and jellies, vinegars, apple cider and maple syrup, dried flowers and cut flowers, meat products, eggs, poultry and baked goods are permitted. Unique non-food items will be considered for sale upon approval of the Farmers' Market Management. **Food products must adhere to licenses and permits as required. All prepared foods must be labeled with ingredients in accordance with ODA and the Clinton County Health Department regulations. If you have questions, please contact the Clinton County Extension Office.**

2. Growers are expected to sell only quality goods. The Clinton County Farmers' Market Board of Directors may at any time, inspect a grower's stand and produce. If goods are of low grade, the Clinton County Farmers' Market Board of Director (s) may prohibit the sale of these goods.

3. All edible products must be displayed off the ground a minimum of 12 inches for sanitary purposes.

DAYS and HOURS of OPERATION

The Market will be held at the Mural Parking Lot, 81 W. Main Street, Wilmington.

4a. The Saturday Clinton County Farmers's Market will be available to growers, with the starting date of June 5, 2010 and continue as the season dictates. The Market will be open on Saturdays only from 8:30 a.m. to 12:00 p.m. Growers will be allowed to set up no later than 9:00 a.m.

4b. The Wednesday Clinton County Farmers' Market will be available to growers, with the starting date of June 9 and continue as the season dictates. The Market will be open on Wednesdays only from 1:30 p.m. to 5:30 p.m. Growers will be allowed to set up no later than 2:00 p.m.

RESERVATIONS AND SPACES

5. In order to acquire a membership for the season, growers must complete a Membership Form and pay the required fee in advance. **FEES ARE NON REFUNDABLE!!** There will be a \$30 charge for any returned checks. Members must display their signs from the Clinton County Extension Office (see #9) at the Market as proof of membership. Members must be from Clinton County and adjacent counties to Clinton County, i.e. Highland, Brown, Warren, Fayette and Greene.

6. Growers who have reserved space but are unable to come to Market on a given Saturday or Wednesday are urged to contact Tony Nye (937)-382-0901 Ext. 15 Or Dessie Buchanan (937) 382 6661 Ext. 488 by 4:00 p.m. Friday for the Saturday Market and by 4:00 p.m. Tuesday for the Wednesday Market.

7. Sales tables, trucks and trailers must be confined within the sales space boundary lines, which are a standard parking lot space, to insure safety of Market customers. All sales of edible products should be from a display table if possible. No stakes can be driven into the ground and all shelters **MUST** be self-supporting.

8. **Growers will set their own prices with the discretion of the grower group, but must display them clearly in writing.** Growers are encouraged NOT to under-value their products: “price wars” and underselling will result in a grower being banned from the Market for the remainder of the season. This will be at the discretion of the Clinton County Farmers’ Market Board of Directors. No drop in the price as the day goes on.
9. Upon submitting a complete application and satisfying all financial obligations, the Clinton County Extension Office will prepare a sign for display at the Market for each vendor. Sign will include name of vendor, farm or business name, address, phone number and county.
10. **Growers and producers of edible goods are strongly encouraged to carry product liability insurance and attach a copy to the application.**
11. Growers are responsible for removal of all refuse such as vegetable scraps, husks, silk, signs, containers, etc. Growers are required to clean up their stalls when they are finished for the day. Vendors are encouraged to stay for the entirety of the Market. Growers who do not clean up their stalls will not be permitted to return to sell at the Market for the remainder of the season.
12. **Weights and Measures, i.e. scales etc., need to be certified by the county Weights and Measures office. Contact the Auditor’s office in Clinton County at (937) 382-2250 for information on the type of scale prior to purchase.**
13. Vendors license requirements. **If you sell a product on which sales tax is collected, you are required to obtain a vendor’s license.** For information contact the Clinton County Auditor’s office at (937) 382-2250.
14. Growers selling product labeled as ORGANIC, must be in compliance with the National Organic Program. Contact the Clinton County Extension Office at 937-382-0901 for Organic certification information.
15. Violation of any of the above Clinton County Farmers’ Market Rules and Regulations may cause forfeiture of the right to continue as a Market participant. The Clinton County Farmers’ Market Board of Directors will give verbal warning of a violation to the grower followed by a written warning if not corrected. If the violation continues then the grower will be expelled from the Market. Growers have a right to appeal. Appeals may be taken to the Clinton County Farmers’ Market Board of Directors for review. Contact Tony Nye at the Clinton County Extension Office at 937-382-0901 Ext. 15 or at 740-606-0031.
16. All vendors are expected to conduct themselves with courtesy and in a manner of good conduct. Sellers will be appropriately dressed. There will be no arguments, harassment, name calling, profane language, or fighting within the Market sales area. Violations are grounds for dismissal and revocation of Market privileges. This policy will be enforced by the Clinton County Farmers’ Market Board of Directors.

SPECIAL NOTE FOR 2010 Management of Farmer’s Market

In order to develop the Market’s potential; the Clinton County Farmers’ Market will be initiating a new management structure for the 2010 summer season – the Market Board of Directors.

The central role of the Board is to assist with sustaining and growing the Farmers’ Market in Clinton County.

A primary responsibility of Board members is to develop the direction of the Farmers’ Market. Board members will serve on small committees within the Board that will focus on specific Market issues such as, “Rules and Regulations,” “Promotions,” and “Community Access.”

A key responsibility of the Board of Directors will be to oversee the general management of the weekly markets. Each Board member will be required to act as the onsite Board representative at a minimum of two market dates during the 2010 summer season. The onsite Board representative will undertake the duties of an acting market manager on said dates.

These duties would include, but are not limited to: assisting with Market set-up and tear-down, handling vendor and customer parking issues, interacting with vendors and shoppers, and addressing any unforeseen issues that arise at the Market. Any issues that cannot be resolved at the Market or by the onsite representative will be passed on to the Executive Director, Tony Nye, or Co-Executive Director, Dessie Buchanan, and will be discussed at the monthly Board meeting.

RESERVATION AND COST INFORMATION

OPTION ONE: Seasonal Membership Fee: \$110.00 for both Saturday and Wednesday Markets. Sign-Up deadline for previous 2009 vendors is May 3, 2010, after May 3rd, application is open to the public in a “first-come first-served capacity” until May 10, 2010.

The grower must complete a Membership Form (copy enclosed) and send it to the OSU Extension Office, Clinton County, in advance of Monday, May 3, 2010, with your full payment. Register early to ensure your reserved space! When your application and financial obligations are met, you will receive a sign for display in the Market.

OPTION TWO: Seasonal Single Market Membership Fee: \$55.00 for Saturday or Wednesday Market. Sign-Up deadline for previous 2009 vendors is May 3, 2010, after May 3rd, application is open to the public in a “first-come first-served capacity” until May 10, 2010. May 3, 2010.

The grower must complete a Membership Form (copy enclosed) and send it to the OSU Extension Office, Clinton County, in advance of **Sign Up deadline Monday, May 3, 2010**, with your full payment. Register early to ensure your reserved space! When your application and financial obligations are met, you will receive a sign for display in the Market.

The grower can choose to participate in either the Saturday or the Wednesday Market. The grower cannot change from initial choice. If grower so chooses to participate in both daily Markets, the grower will be charged an additional \$55 fee.

No participation in the Clinton County Farmers' Market will be allowed without appropriate acceptance of paperwork and payment through the Clinton County Extension Office. Proof for participation will be provided by the Clinton County Extension Office. This proof must be displayed at the Market. **Any Market fees paid after the deadline must adhere to a 14-day waiting period before the seller is allowed to sell in the Market. The Clinton County Farmers' Market has the right to refuse an application.**

The Clinton County Farmers' Market invites comments and suggestions from the Farmers' Market growers and participants on how we can better serve the farmer and the local community. If you have suggestions or questions regarding Farmers' Market operations please contact Tony Nye at the Ohio State University Extension, Clinton County, 111 S. Nelson Avenue, Suite 2, Wilmington, Ohio 45177, or phone (937) 382-0901 Ext.15.

2010 Clinton County Farmers' Market Membership Form

NAME: _____

FARM NAME: _____

ADDRESS: _____

COUNTY: _____

PHONE: _____ EMAIL: _____

Directions to your farm from the Clinton County Farmers' Market

I want to reserve space for (check off periods during which you want to reserve):

Option One: Two Market Seasonal Membership,
Fee \$110.00 for both Saturday & Wednesday

Option Two: Single Market Seasonal Membership, Fee \$55.00
_____ Saturday _____ Wednesday (Please check one)

GROWERS ARE ONLY ALLOWED TO RENT ONE SPACE. A SECOND SPACE RENTAL WILL DEPEND ON SPACE AVAILABILITY.

Please list below what types of produce/products you plan to bring to Market:

By signing this agreement, I agree to comply with the Clinton County Farmers' Market Rules and Regulations 2010 and satisfy all financial obligations prior to participating in the Market. Non-compliance will result in expulsion from the Market upon review by the Farmers' Market Board of Directors Committee.

Signature

Retain one copy of application for your records.

Attach to the application copies of your licenses and permits. Please return completed application, including documentation, along with a check payable to **Clinton County Farmers' Market** and mail to:

OSU Extension, Clinton County
c/o Tony Nye
111 S. Nelson Avenue
Suite 2
Wilmington, Ohio 45177