



**Ohio State University Extension
Fairfield County**

831 College Avenue, Suite D
Lancaster, OH 43130-1081
Phone 740-653-5419
Fax: 740-687-7010
<http://fairfield.osu.edu>

Dear Outstanding 4-Her Candidate,

I'm excited to see you are interested in being an Outstanding 4-Her! A few things to note about the Outstanding 4-Her Criteria Form that will be helpful for you as you complete it:

- In order to be considered an Outstanding 4-Her, individuals must meet ALL THREE of the following. If those are met, forms will be considered for this achievement.
 - 1) Attaining the level of High School Senior (or above) as of January 1st
 - 2) Completing the Ohio Achievement Form
 - 3) Being a current 4-H member in good standing (enrolling in 4-H, completing projects, attending meetings, etc.)
- The timeline of the Outstanding 4-Her Process:
 - ♦ Turn in Achievement Form in the middle of January
 - ♦ The individuals who meet the first three requirements (above) will be sent a letter in May/June the same year with more detailed information on what to do.
 - ♦ Individuals will have until August 1st of the same year to send in an 'update' for the year, along with your criteria form. The update includes activities from the current year, & will be included along with the information in the Achievement Form and can be as many pages as necessary.
 - ♦ Individuals who meet the Outstanding 4-Her Criteria will be recognized at the Junior Fair Panorama the Sunday of the Fairfield County Fair
- Everything you have done MUST be listed on your Ohio Achievement Form. If it is not listed, the committee who evaluates the form will not know you have participated/completed/or received the honor of something. PLEASE MAKE SURE YOU HAVE ALL INFORMATION INCLUDED ON THE ACHIEVEMENT FORM.
- It is encouraged for you to have AS MUCH INFORMATION and details as possible on your form (year, what you learned, officer title & responsibilities, etc). This will help the committee in finding the information on your achievement form.
- Please make sure to list on your criteria sheet WHERE the information can be found (Section A, year 2010 of Achievement Form, Current Year Update, etc.)
- There is not a limit to the number of pages used, so you are able to add pages, insert information onto the current page, or anything else you can think of to make sure all the information you want to have on the form is there!
- Please refer to the Sample Outstanding 4-Her Form to get an idea of how to complete the form. While it is only two pages, you are encouraged to utilize more space than that! (Having it on two pages just helps the office in saving printing & paper costs!) ☺
- The actual Outstanding 4-Her Form & Sample Outstanding 4-Her Form can be found in the Advisor's Red Book, online (<http://fairfield.osu.edu>) at the "Older Youth Opportunities" page, and at the Extension Office.
- Feel free to contact me at the Extension Office with questions or needing assistance. Email is kohler.61@osu.edu and phone is 740.653.5419 x19.

Good luck! I look forward to seeing the completed form and the documented progress you have made throughout your 4-H career!

Sincerely,

A handwritten signature in cursive that reads "Hannah Kohler".

Hannah Kohler
Extension Educator, 4-H Youth Development