

Checklist when submitting the Ohio Achievement Form

- Turned in by 4:00 p.m., Friday, January 13, 2012 to the Fairfield County Extension Office
- Stapled in top left hand corner (please note: tabbed dividers, coversheets, or any type of folder/binder should not be used! 2 points will be deducted if this requirement is not followed!)
- Name/information is on the cover page
- Form is signed by 4-H member, parent, AND advisor. Do not worry about getting the signature for the Extension Educator; Hannah will sign them after you turn in the form.
- Entire form is typed in Arial 11 point font** (all sections, including 4-H Story) & ½ inch margins are maintained. Section sizes are not altered (no horizontal lines are changed to make section bigger or smaller)
- Section A, Project Work, is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- Section B, 4-H Participation, is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- Section C, Major 4-H Honors, is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- Section D, 4-H Community Service/Citizenship, is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- Section E, 4-H Leadership: Educational/Promotional, is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- Section F, Leadership: Office/Committee is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- Section G, Non 4-H Experiences in Church, School, and Community, is complete and no additional pages are added, no alterations are made to the section size (horizontal lines are not changed to make bigger or smaller)—AT LEAST one thing is listed
- 4-H Story is typed in Arial 11 Point Font & complete and is no more than 2 pages, single-sided, double spaced
- 4-H Photo page is complete with photos AND labels and is no more than 1 page
- There are enough copies of the form for EACH category where the form is being submitted **in addition to** a copy for the county. (I.E. if you are submitting a form in Beef, Citizenship & Community Service, Sea Camp, and Leadership Camp, you need to submit a total of 4 complete forms—each “X” should have it’s own form! Plus an extra copy for the county office)

If you are submitting Scholarship Applications, Ohio Ambassador Forms, International Programs, Teen Council, or Fashion & Culinary Council Forms, you MUST submit a separate, non-related form. (Except Scholarship Applications; they require this form in addition to the scholarship application.)



2012 OHIO 4-H ACHIEVEMENT RECORD



NAME _____ AGE (1/1/12) _____ DATE OF BIRTH _____ GENDER _____

ADDRESS _____ PHONE _____

CITY _____ STATE OH _____ ZIP _____

COUNTY _____ E-MAIL ADDRESS _____

PLANNED CAREER _____

CLUB/GROUP NAME _____ YEARS IN 4-H _____ GRADE IN SCHOOL _____

STATE OPPORTUNITIES: Check your choices. See State Achievement Record Instructions for further details.

- | | | |
|---|--|--|
| <input type="checkbox"/> State Junior Fair Board | <input type="checkbox"/> National 4-H Dairy Conference | <input type="checkbox"/> Ohio 4-H Scholarships♣ |
| <input type="checkbox"/> Ohio Dairy Goat Conference | <input type="checkbox"/> OTA Local Government Award | <input type="checkbox"/> International Programs♣ |
| | <input type="checkbox"/> Ohio 4-H Teen Council♣ | <input type="checkbox"/> Ohio 4-H Ambassador Programs♣ |

(♣ - Requires completion of separate, specialized application form. Ohio 4-H Achievement Record not required for eligibility.)

National 4-H Congress/State Achievement Award:

- | | | |
|--|---|---|
| <input type="checkbox"/> Beef | <input type="checkbox"/> CARTEENS | <input type="checkbox"/> Citizenship & Community Service |
| <input type="checkbox"/> Clothing & Textiles | <input type="checkbox"/> Companion Animals | <input type="checkbox"/> Dairy |
| <input type="checkbox"/> Dairy Goat | <input type="checkbox"/> Environmental Science | <input type="checkbox"/> Family Life & Child Development |
| <input type="checkbox"/> Foods & Nutrition | <input type="checkbox"/> Gardening and Horticulture | <input type="checkbox"/> Health & Safety |
| <input type="checkbox"/> Horse | <input type="checkbox"/> Leadership | <input type="checkbox"/> Mechanical & Engineering Science |
| <input type="checkbox"/> Meat Goat | <input type="checkbox"/> Personal Development | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Poultry | <input type="checkbox"/> Rabbits | <input type="checkbox"/> Sheep |
| <input type="checkbox"/> Shooting Sports | <input type="checkbox"/> Swine | <input type="checkbox"/> Veterinary Science |
| <input type="checkbox"/> Woodworking | | |

COUNTY OPPORTUNITIES: Please rank your interests (1, 2, etc.). See County Instructions for additional details.

- | | | |
|---|---|---|
| <input type="checkbox"/> 4-H Citizenship Washington Focus | <input type="checkbox"/> 4-H Leadership Camp | <input type="checkbox"/> Ohio Forestry Camp |
| <input type="checkbox"/> 4-H Sea Camp | <input type="checkbox"/> Carving New Ideas Workshop | |

Please check your choices. See County Instructions for additional details.

- | | | |
|--|--|---|
| <input type="checkbox"/> County 4-H Scholarships** | <input type="checkbox"/> 4-H Teen Conference | <input type="checkbox"/> Outstanding 4-H'er (Seniors & Above) |
| <input type="checkbox"/> Junior Leadership Club | | |

(♣ - Requires completion of separate, specialized application form. Ohio 4-H Achievement Record not required for eligibility.)
(** - Requires completion of separate, specialized application form in addition to the Ohio 4-H Achievement Record.)

APPROVAL OF THIS RECORD

I personally have prepared this record and certify that it accurately reflects my work:

Date _____, _____ Signature of 4-H member: _____

We have reviewed this record and believe it to be correct:

Date _____, _____ Signature of Parent/Guardian: _____

Date _____, _____ Signature of 4-H Advisor/Volunteer: _____

Date _____, _____ Signature of Extension Educator, 4-H: _____

A. 4-H PROJECT WORK (20 points): List by major projects and/or program areas. Use numbers when appropriate to show size, extent, growth, number of items, savings, etc. over time.

Year Project name Things made, produced, learned, etc.

2011 Woodworking Made a bookshelf for my room; worked 57 hrs, \$72; saved \$100; learned to use a sander.
(using Ctrl Tab will allow you to create columns inside box)

B. 4-H PARTICIPATION (20 points): List 4-H activities, field trips, tours, workshops, camps, judging events, contests, exhibits.

Year Event What I did; where event took place; including demonstrations and talks given.

2011 *Field Trip* *Went with 4-H group to the Ohio Dairy Research Center; gave two talks to 4-H dairy clubs.*

C. MAJOR 4-H HONORS (10 points): Include 4-H awards, recognition, and other sources of pride and self-esteem.

| <u>Year</u> | <u>Honor</u> | <u>For what accomplishment</u> |
|-------------|------------------|--------------------------------------|
| 2011 | 1st Place Trophy | State Fair Model Rocketry Evaluation |

D. 4-H COMMUNITY SERVICE/CITIZENSHIP (10 points): Activities performed through 4-H to benefit community.

| <u>Year</u> | <u>Name of Activity</u> | <u>What I did, accomplished, or learned</u> |
|-------------|-------------------------|---|
| 2011 | "Adopt-a-Road" | Picked up trash two times along a 2 mile stretch of road. |

DO NOT ADD ADDITIONAL PAGES

E. 4-H LEADERSHIP: EDUCATIONAL/PROMOTIONAL (15 points): Activities performed to benefit and strengthen 4-H.

Year What I did, organized, taught or accomplished

2011 *Taught 10 members how to properly construct a birdhouse at our club meeting.*

F. 4-H LEADERSHIP: OFFICE/COMMITTEE (10 points):

| <u>Year</u> | <u>Office/Committee (elected/appointed)</u> | <u>What I did and/or learned</u> |
|-------------|---|--|
| 2011 | <i>Treasurer, Splashers 4-H Club</i> | <i>Kept list of dues, wrote checks and gave reports.</i> |

G. NON 4-H EXPERIENCES IN SCHOOL, CHURCH AND COMMUNITY (5 points):

| <u>Year</u> | <u>List your most meaningful participation in school, church and community organizations.</u> |
|-------------|---|
| 2011 | <i>Directed Senior Class Play including a cast of 30 members.</i> |

DO NOT ADD ADDITIONAL PAGES

4-H Story Page-May be up to 2 pages—Put story in place of this page! (5 points)

-Story must be typed in Arial 11 point font.

Share how 4-H contributed to your personal development, leadership skills, and/or career plans. Limited to 2 pages (single-sided, double spaced)

4-H Photo Page-Include ONLY 1 PAGE! (in place of this page!) (5 points)

-Limited to one 8 ½ by 11 inch page, one side only

*Points to Remember When Working on your Photo Page
(Developed by Lisa McCutcheon, 4-H Educator in Licking County)*

- ◆ You want to choose only a few photos. No fewer than four or five should be used. There is no maximum number, but use common sense. Do not use a collage of photos—it just isn't professional.
- ◆ The photos that you choose should represent your entire tenure within 4-H project work. Choose a few from your younger years, and a few that are recent. Just be sure that the photos relate DIRECTLY to the project area that you are applying to receive recognition.
- ◆ You want the judge to be able to see photos clearly, and color is best if possible. You can either have reprints made, or simply have color copies made of original photos. Also remember to trim photos when appropriate.
- ◆ Remember to label the photos so the judge will understand what is being done in the photo. It is important they realize what the award was you were presented, or how old the member was you were mentoring, or that you are feeding a flock of animals that you have purchased and cared for yourself. Details help the judge to understand the breadth of your involvement.
- ◆ There are obviously a number of ways that are appropriate to arrange photos on a photo page. Just be sure they are displayed neatly, in color, with labels, and are easy to see (not too dark, too bright, or blurry), and that they relate to your 4-H project work.
- ◆ Do not include photos that depict you doing Girl Scout/Boy Scout/FFA/etc. Remember that we want your photo page to portray your accomplishments and growth through 4-H Youth Development programs.